

## **LONDON BOROUGH OF HAVERING**

SACRED HEART OF MARY GIRLS' SCHOOL  
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HEADTEACHER: Ms. V Qurrey M.A.

### **Senior Science Technician – Science or Physics Specialist**

APTC Scale 4/5 Points 7-15 (£22,377 - £25,809 **pro rata**) subject to qualifications

We are seeking to appoint a skilled and enthusiastic Senior Science Technician to join the strong and busy Science department. The post is term time including INSET days (39 weeks), 32.5 hrs per week.

The Senior Science Technician will deal with a wide variety of tasks across the Key Stages including 'A' level in all three sciences. Consequently, you must be qualified, experienced, an effective communicator, with strong interpersonal and management skills and a willingness to work as part of a team.

You will lead the Science Technician Team in the provision of general practical support in the Science Department. You will provide administrative support to the Head of Science; and support the teaching staff in ensuring the availability of suitable materials and equipment, helping to compile orders and liaising with suppliers and keeping records of stock. It would be an advantage to have an understanding of health and safety procedures, familiarity with CLEAPSS and COSHH regulations. First Aid training or the willingness to qualify would be an advantage. The work will involve preparing materials, setting up practical materials, setting up practical work, maintaining a safe and clean working environment, ordering materials, preparing displays and assisting the classroom teacher during practical lessons.

We are looking for someone who is enthusiastic, flexible, organised and methodical, with excellent attention to detail. Experience of working in a school environment would be an advantage but is not essential. Proficiency and confidence in basic ICT are essential for this post.

The school offers a comprehensive induction and personalised CPD support programme.

Applicants must have equivalent qualifications to a grade C or above in GCSE English and Mathematics.

If you wish to have further information about this post then please email Head of Science Barry Austin [baustin@mary.havering.sch.uk](mailto:baustin@mary.havering.sch.uk)

This post is exempt from the provision of the Rehabilitation of Offenders Act 1974 and the successful applicants will be expected to undertake an enhanced disclosure.

Application forms and further details are available from the 'Job Vacancies' section on the School's website [www.sacredheartofmary.net](http://www.sacredheartofmary.net). Please note that only application forms are accepted and should be returned to the School Business Manager Kerry Jones [kjones@mary.havering.sch.uk](mailto:kjones@mary.havering.sch.uk)

Closing date: 15th November 2021